

A MEETING of the CHAMBERS INSTITUTION TRUST will be held via MICROSOFT TEAMS on WEDNESDAY, 24 JANUARY 2024 at 5.00 pm.

All Attendees, including members of the public, should note that the public business in this meeting will be livestreamed and video recorded and that recording will be available thereafter for public view for 180 days.

N. MCKINLAY,
Director Corporate Governance,

17 January 2024

BUSINESS		
1.	Apologies for Absence	
2.	Order of Business	
3.	Declarations of Interest	
4.	Minute (Pages 3 - 12) Minute of Meeting held on 29 November 2023 to be approved and signed by the Chair. (Copy attached.)	2 mins
5.	Beneficiaries Group Update An update from the last meeting.	20 mins
6.	Any Other Items Previously Circulated	
7.	Any Other Items Which The Chairman Decides Are Urgent	
8.	Date of Next Meeting The next meeting was scheduled for Wednesday 20 March 2024 at 5pm, via Microsoft Teams.	
9.	Private Business Before proceeding with the private business, the following motion should be approved:-	

	“That under Section 50A(4) of the Local Government (Scotland) Act 1973 the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the relevant paragraphs of Part 1 of Schedule 7A to the aforementioned Act.”	
10.	Private Minute (Pages 13 - 14) Consider Private Minute of the meeting held on 29 November 2023. (Copy attached.)	2 mins
11.	Daylight Projector Discussion on supply and installation of daylight projector with consideration of quote. (Copy to follow.)	10 mins

NOTES

1. **Timings given above are only indicative and not intended to inhibit Members' discussions.**
2. **Members are reminded that, if they have a pecuniary or non-pecuniary interest in any item of business coming before the meeting, that interest should be declared prior to commencement of discussion on that item. Such declaration will be recorded in the Minute of the meeting.**

Membership of Committee:- Councillors R. Tatler (Chairman), D. Begg, M. Douglas, J. Pirone, E. Small and V. Thomson

Please direct any enquiries to Lynne Cuerden Tel: 01835 826527
Email: lynne.cuerden@scotborders.gov.uk
